

TERMS OF SCHOLARSHIP

Scholarships may be awarded for a term not to exceed four (4) years.

Applicants are required to submit a record or transcript confirming a grade point average of at least 3.0 (or the equivalent) at the end of each academic year in order to continue their eligibility.

Failure to maintain the stated grade average and/or failure to present an official report or transcript at the end of each academic year may lead to loss of Scholarship.

An *Authorization to Forward Transcripts Form* is enclosed with this manual and needs to be completed and returned to the Workforce Planning and Development Office.

Recipients must provide a bond signed by two sureties, only one of whom may be a member of the recipient's family, stating that on completion of course of training, recipient will return to Bermuda for employment with Bermuda Hospitals Board on a basis of one year's service for each year of Scholarship. Failure to comply with this obligation will result in the demand for repayment of funds provided by the Scholarship from the recipients in the first instance and the sureties thereafter.

If the Scholarship holder chooses not to return to Bermuda to work for Bermuda Hospitals Board after graduation, an additional cost of 7% will be added to the awarded amount for repayment. The Sureties will also be notified.

Extension of Scholarship beyond the four-year period must be for reasons required and recommended by the training institution and approved by Bermuda Hospitals Board. Request for extension of Scholarship is to be made in writing to the Workforce Planning and Development Office, Student /Volunteer Services.

Students who choose to change their course of study must obtain approval from the Workforce Planning and Development Office in order to guarantee the continuance of their Scholarship.

Rules and Regulations - Payment Schedule

The annual value of the Scholarship shall be paid in full upon receipt of transcripts:

Conditions Governing Scholarships

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Upon written submission to the Workforce Planning and Development Office, Scholarship recipients may be granted a maximum of two additional years before they must comply with above. The purpose of this is to enable students to gain additional qualifications and/or experience.

Additional Terms

The number of Scholarship Awards each year will be set by Bermuda Hospitals Board, as funds are available.

The decision of BHB in the issuance of these awards is final.

BHB will review progress reports on any student receiving educational assistance.

The Workforce Planning and Development Office reserves the right to cancel Scholarships if the grades or conduct of the student proves unsatisfactory, in which event, only the monies actually advanced will be subject to repayment.



Bermuda Hospitals Board

www.bermudahospitals.bm

Human Resources, Montrose Building, King Edward VII Memorial Hospital
Tel: 239-2134



Scholarship Application



Bermuda Hospitals Board



Bermuda Hospitals Board

Dear Applicant:

Thank you for your interest in pursuing a scholarship with Bermuda Hospitals Board. Our mission is to ensure the highest quality healthcare through service, education and leadership. It gives us great pleasure, therefore, to support Bermudians who are seeking a career in the exciting and diverse field of healthcare through the BHB Scholarship Programme.

We accept applications between March 1st and April 30th each year for our scholarships, which are worth BD\$10,000 per annum for a maximum period of four (4) years.

To apply for one of our scholarships, you must be a Bermudian who has completed two years of college or university education and intend to work in the healthcare industry. You must also be attending an accredited educational institution approved by a relevant licensing council and have maintained at least a **3.0 grade-point average or equivalent**.

As our young healthcare professionals are so important to the long-term success and stability of healthcare services in Bermuda, we expect all successful scholarship applicants to work for Bermuda Hospitals Board one (1) year for each year the scholarship is awarded.

We wish you well in the application process and also great success in your studies. As a future healthcare professional we look forward to welcoming you into a BHB team striving to become the first choice for health and wellness, and provide a service for which Bermuda can be proud.

If you have any questions regarding your application, or would like to find out about opportunities at Bermuda Hospitals Board, such as our Summer Student Programme, please do not hesitate to contact the Workforce Planning and Development Office using the details on the adjacent page.

Sincerely,
Workforce Planning and Development Office

Getting Started

Applicants must:

- Possess Bermudian status
- Have completed five years education in Bermuda
- Be pursuing a proposed course of study approved by an accredited educational institution, which meets the need of Bermuda Hospitals Board

Applications must be accompanied by:

- Cover letter
- Resume
- Proof of Bermudian Status (Obtained from Department of Immigration)
- Certificate of general health
- Passport-size photograph
- Two character references (one should be from an instructor or faculty member)
- Proof of college/university enrollment
- Official transcript with 3.0 GPA or higher
- A personal statement affirming willingness to work for BHB for each year of award
- Evidence of financial need, tuition and fees
- Evidence of other scholarship and financial assistance

Completed applications may be sent e-mail to WP&D@bermudahospitals.bm

Applications also may be hand-delivered to:

Workforce Planning and Development Office
1st Floor, Montrose Building
King Edward VII Memorial Hospital
Point Finger Road, Paget

Applications sent by mail must **arrive no later than April 30th:**

Workforce Planning and Development Office
P.O. Box HM 1023, Hamilton HM DX

Application period is from March 1st to April 30th annually.

INCOMPLETE AND/OR LATE APPLICATIONS WILL NOT BE CONSIDERED.

INTERVIEWS WILL BE HELD ON JULY 7th and 8th, 2010.